

Thursday, June 1, 2023

- Call to Order
- Approval of previous meeting minutes May 11, 2023
- Approval of Treasurer's report-
- Updates and comments from the President
 - Powerpoint of Officers and Committees
 - All Staff Luncheon
 - Tuesday, June 6, 2023- Noon-2PM, I will be there by 11 if not earlier
 - Set up On Monday June 5. Shouldn't take too long
 - Will need help during the event to hand pins and prizes out
 - Please wear your Staff Council shirts
 - I will be asking for help as things arise in the next few days
- New Business:
 - Elections of officers
 - President
 - Vice President
 - Treasurer
 - Secretary
 - Committee Assignments
 - Per by laws, everyone must be on at least one committee
- Staff Council Subcommittees:
 - Employee of the Month Committee – **Mike**
 - Shea Eubanks- May EOM
 - Fundraising Committee – **Lynn**
 - Will figure out Prizes tomorrow or Monday
 - If you haven't picked up your door prizes, please do so
 - Events Committee – **Caitlin**
 - Professional Development Committee – **Stan**
 - Communications & Outreach Committee – **Madison**
 - Election Committee –
- Announcements:
 - Kudos and celebrations – **Steven**
- Adjourn

Minutes - Thursday May 11, 2023

- **Call to Order** – Steven at 2 pm
- **Approval of previous meeting minutes April 13, 2023**
 - Brittany moved for approval and seconded by Caitlyn seconded
 - No one opposed
- **Approval of Treasurer's report- Lynn**
 - As reported by Steven
 - No financial activity since last month.
 - Have received contributions for Fun Fest
 - Donations from other departments yet to come
- **Updates and comments from the President**
 - Introduction of New Members
 - Each person in attendance introduced themselves
 - Election of 23/24 officers will be conducted during the next meeting, June 1st
 - Eom committee will have quick work
 - All Staff Luncheon
 - June 6, 2023- Noon – 2 pm
 - Service awards, Staff Employee of the Year and Introduction of 23/24 Staff Council among the items that will be covered
 - Set up for All Staff Luncheon to be held on Monday, June 5th from 1 pm to 3 pm
 - Refer to calendar invite for additional details
- **New Business:**
 - Staff Happens Podcast
 - If anyone wishes to be a guest reach out to Steven or Kim
 - Employee of the Year voting going on at this point.
 - Over 100 responses so far.
 - New Members
 - Separate sign-in sheet, please put down your shirt size.
 - From the Presidents council
 - Law being proposed through A&M System that TikTok cannot be on a device that is taken to a privileged meeting, includes personal cell phones.
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – **Mike**

- Shea Eubanks- May 2023 Employee of the Month
 - Celebration was held May 10, 2:45 pm
- There are seven nominees for June Employee of the Month
- Five committee members rolling off committee
- May be making a few changes for the upcoming year.
- Welcome to all new Staff Council members, excited that you are here.
- Tik Tok has been removed from WT Devices.
- Fundraising Committee – **Lynn** (covered by Steven)
 - What I have so far for Donations.
 - All Staff Luncheon:
 - President’s Office-Computer and 2 President’s Parking Passes, Athletics-Variou s Door Prizes, City of Canyon-6 CAP Day Passes, Palo Duro Golf Course-Golf package for 4, Joe Taco-Gift Cards, ARAMARK-Starbucks item and Faculty/Staff meal plan,-Nothing But Bundt Cakes-Basket, Texas-Tickets, Museum-Passes, Philanthropy-7 President Parking Passes, Grad School-Parking pass, College of Education-Money.
 - Others making donations are Sod Poodles, H2Teatogo, 6-Car pub.
 - Fun Fest
 - Pak A Sak-\$2,000/cards and money, Joe Taco-Gift Cards, Wonderland-250 \$2 cards and a “couple” of passes.
 - Stefanie is the point of contact of donations.
- Events Committee – **Caitlin**
 - Met last month and plans are going well
 - Fun activities in the works
 - Fun Fest will be held on the East side of Old Main on July 26th
 - Will check in to exterior WiFi which will help facilitate staff check/Buffalo Gold Card swipes.
 - These activities are in the works at this point:
 - Rock painting, food vendor, cash cube, corn-hole, giant jenga
 - Sponsorship in place for 1 drink and 1 food item
 - May need paint brushes
 - Four tents needed (3 small and 1 large)
- Professional Development Committee – **Stan**
 - Campus tour will help folks become more familiar with many areas of WT.

- Goal to familiarize participants with buildings
- 2-3 hour itinerary proposed beginning at the Buffalo Fountain
 - Areas included: Horse Center, Hunsley Road President's House, Ag Center, TVMDL, First United Bank Center, VHAC, Dining Hall and Buff Stadium.
- Open to all Staff
- Communications & Outreach Committee – **Madison**
 - Excited to get more committee members – Evelyn in particular
 - Discussion about a newsletter that includes links to Staff Council page
 - Staff Council Minutes, Staff Happens Podcast along with Qualtrics Survey giving Staff an opportunity to provide input
- Election Committee – **Dane**
 - No report
 - Watch for message through TEAMS
- **Announcements:**
 - In progress
 - Service Day Proposal
 - Aramark employees
 - Representation on Staff Council
 - Years of service recognition
 - Employee of the Year Brick on campus
 - Sky Camp Flyer
 - More information was emailed to members later
 - Kudos and celebrations – Steven
 - Dane Glenn and Randy Ray won a Digital Communication Award (Educational/Promotional)
 - Brittney Lee for her role in One West Campaign's reaching the fund-raising goal
 - New name for the HELC to MIIC Marmaduke Internet and Innovation Center
- **Adjourn** – 2:45 pm

Respectfully submitted,
Kim Kopke

Zoom Link for Staff Council Meetings

Steven Knadle is inviting you to a scheduled Zoom meeting.

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Topic: Steven Knadle's Zoom Meeting

Time: May 11, 2023 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://wtamu.zoom.us/j/3829724109>

Meeting ID: 382 972 4109